



Job Archive	
	Archive Guideline
	Delivered
	Errors
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Using the Archive

[PDF version](#)

FTSpooler keeps all the job processing and delivery information in one job archive, and provides different views, i.e. **All**, **Delivered**, **Errors**, **Data**, **Replication**, **Formatting**, **Working**, and **Logs**.

Archive shows three panels: **searching and filtering**, **main panel** and **detail panels**.

[More information on Archive Database](#)

View Data Records

Select the **Data** button under **Archive** from the top navigation bar. In the **searching and filtering panel**, specify searching criteria to retrieve data records.

[More information on Search and Filter Archive Records](#)

In the **main panel**, FTSpooler shows the following for each job:

- **Date/ Time** - of submission
- **Queue** - the queue the data was processed in
- **Document type** - the document type of the selected data record
- **Name** - the associated file entry name
- **Value** - the value of the associated file entry

Name and **Value** repeat for different jobs, showing all of the Associated File names in that file (last to first down the page, including duplicates).

Between submission and delivery of the formatted document may be several steps such as input filtering, identification and routing and/or splitting, repagination and print formatting.

Each step is shown in the **detail panel** located at the bottom effectively showing the history of each job in most recent (top) to oldest (bottom) order.

- **Process Name** - shows the name of the process used to modify or format the document. Some processes show additional information after a colon sign ":". For instance, the print-formatting process "formtrap" is followed with the name of the form; delivery engine "smtp", is followed with the document filter name.
- **Document Type** - the file type that is produced by the process. "txt" is raw data, "pcl" or "pclxl" or "ps" are formatted and print ready documents.
- **Status** - job status
- **To** - form(s) used in the processing the document
- **Error Description** - errors in the formatting process

[More information on Exporting Files](#)

The screenshot shows the FTSpooler Archive interface. At the top is a navigation bar with icons for Connection, Queues, Data folders, Archive (selected), and Setup, along with a help icon. Below the navigation bar is a toolbar with buttons for All, Delivered, Errors, Data, Replication, Formatting, Working, and Logs. The main panel is divided into two sections: a search/filter panel on the left and a detail panel at the bottom. The search/filter panel includes fields for Name, Value, Queue, Date range (From/To), and a table for Replication and Process name. The detail panel shows a table of data records with columns for Date, Time, Queue, Document type, Name, and Value. Below the detail panel is a table for the history of each job, showing Process name, Document type, Status (Success), To, and Description. The bottom of the detail panel is labeled "Main panel".

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