

**FTSpooler Online Manual**[Immediately after Installation](#)[Getting Started](#)[Server Connection](#)**Immediately after Installation**

We recommend allocating a special Windows "FormTrap User account" for the Spooler. Reasons for this are here [Notes on writing to network drives](#).

Update to number of printers or other features:

We send you a .zip file that contains an update to your settings. Stop the "FormTrap Service". Use **Settings Merger** (FormTrap group of programs) to add the new feature(s) and restart the service. Check the addition(s) you ordered is installed.

Move existing Version 7 to a new Server:

Install software, move the entire %home% folder to the same location on the new server.

Upgrade from Version 6.4:

Install software, do not start the FormTrap Server, see [Version Upgrade](#). Data folders need not be rebuilt.

Upgrade from Version 6.3 or earlier:

Install software, do not start the FormTrap Server, see [Version Upgrade](#). You will need to rebuild the form set in FTDesign.

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