



Working with Graphics

[Preparing your Workspace](#)
[Creating Graphic Objects](#)
[Arranging Graphic Objects](#)
[Moving and resizing objects](#)
[Grouping and ungrouping objects](#)
[Aligning objects](#)
[Nudging objects](#)
[Changing object stacking](#)
[Examples](#)

Grouping and Ungrouping objects



By grouping several objects together, you can control them as a single object. This is useful when you need to move, resize or align them as a single object. You can combine a group with other objects, or even other groups.

Group objects

To group objects:

1. Select the objects by holding down the Shift key and clicking each object. A set of handles appear for each selected object.
2. Click the **Group** or choose **Group** from the **Edit** menu, or type CTRL+G. A single set of handles appear around the grouped objects.

[Top](#)

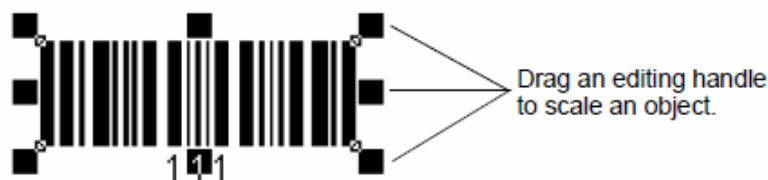
Ungroup objects

To ungroup objects, select the grouped objects and click the **Ungroup** tool button or select **Ungroup** from the Edit Menu. Handles appear on each object in the group. If there appear to be more grouped objects in the group, you may have to select the remaining objects and apply the ungroup command again.

[Top](#)

Resize grouped objects

You can resize a single object or group of objects on your form in different vertical or horizontal proportions by dragging one of the objects editing handles with your mouse.



Unlike other objects, barcodes shift in fixed sizes when dragged to increase or decrease the barcode density. Each fixed size adds or subtracts one pixel to the small bar with corresponding changes to all of the other bars and spaces.

[Top](#)