



## Projects

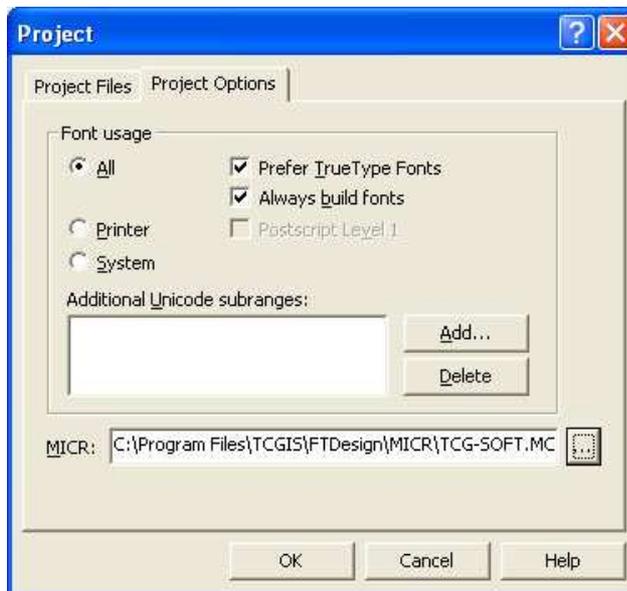
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## Project Options



To edit the Project Options:

- Choose **Settings** from the **Project** menu or click the **Project Properties tool** button on the project toolbar. The **Project** dialog box opens.

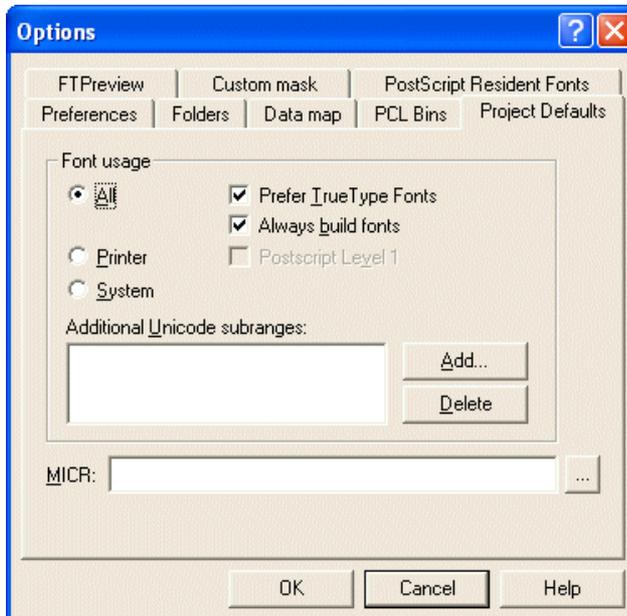


### Project Defaults

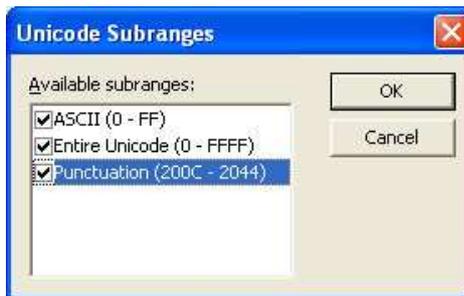
Project defaults are used to initialize newly created projects and when the stand-alone form is viewed using the preview options.

On the **Project defaults** tab, you can set the following Font usage and MICR options:

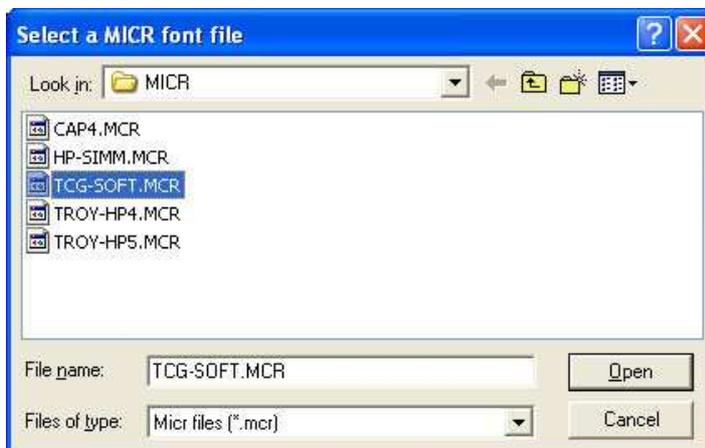
- **All** - FormTrap uses a combination of True Type fonts and printer-resident fonts when designing and building your form. Once **All** is selected you can then set the following options:
  - **Prefer True Type Fonts** - defaults to True Type fonts on all new projects. FormTrap uses True Type fonts instead of printer-resident fonts when both are present i.e. font 'Arial' exists both as a printer-resident and system based True Type font). **Prefer True Type Fonts** is the default option. Uncheck this box to default to printer-resident fonts on all new projects.
  - **Always build fonts** - when FormTrap cannot find either the True Type or printer-resident fonts it will substitute the next best fit for the missing font. Check this box to ignore font related errors or when the exact appearance of text glyphs is irrelevant.



- **Printer** - FormTrap uses only printer-resident fonts when designing and building your form. Printer-resident fonts are installed on the printer. Once Printer is selected, you can then set the following option:
  - **Post Script Level 1** - produces Postscript Level 1 output files. This option is generally used for specific faxing solutions that require Postscript Level 1 input.
- **System** - FormTrap uses only True Type fonts when designing and building your form. True Type fonts are installed in your Windows font directory.
- **Add Unicode subranges** - this allows you to include additional ranges of character glyphs into your load (.ASC) file. Subranges are supplied by TCG during the installation and on request. To add a new Unicode subrange:
  - Click the **Add** button. The **Unicode subranges** dialog box will open.
  - Select from the list of available subranges and click the **OK** button.



- **MICR** - Select a default MICR file for all new projects. The MICR box refers to the location of the MICR font file you are using to generate the MICR line on check forms. The MICR font is only available when using a PCL printer driver to design and build forms.
  - Click the browse "..." button and locate the MICR directory.
  - Select the correct MICR file and click the **OK** button.
  - If you are not producing checks (cheques) or you are not using the PCL printer driver you can ignore this option.



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