



Job Archive

Archive Guideline

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Using the Archive



FTSpooler keeps all the job processing and delivery information in one job archive, and provides different views, i.e. **All**, **Delivered**, **Errors**, **Data**, **Replication**, **Formatting**, and **Working**.

Archive shows three panels: **searching and filtering**, **main panel** and **detail panel**.

[More information on Archive Database](#)

View All Records

Select the **All** button under **Archive** from the top navigation bar. In the **searching and filtering panel**, specify searching criteria to retrieve data records.

[More information on Search and Filter Archive Records](#)

In the **main panel**, FTSpooler shows the following for each job:

- **Status** - job status
- **Date/ Time** - of submission
- **Queue** - the queue the data was processed in
- **To** - form(s) used in the processing the document

Between submission and delivery of the formatted document may be several steps such as input filtering, identification and routing an/or splitting, repagination and print formatting. Each step is shown in the **detail panel** located at the right side effectively showing the history of each job in most recent (top) to oldest (bottom) order.

You can select multiple records and save their documents. You can view a document in the appropriate viewer.

- **Process Name** - shows the name of the process used to modify or format the document. Some processes show additional information after a colon sign ":". For instance, the print-formatting process "formtrap" is followed with the name of the form; delivery engine "smtp", is followed with the document filter name.
- **Document Type** - the file type that is produced by the process. "txt" is raw data, "pcl" or "pclxl" or "ps" are formatted and print ready documents.

[More information on Exporting Files](#)

Searching and Filtering

Clear All Apply filter

Status:
Do not filter

Queue:

To:

Date range
☒ From:
Date: 25/03/2008
Time: 10:07:23 AM
☐ To:
Date: 23/04/2008

Jobs Archive

Status	Date	Time	Queue
Error	20/06/2008	1:58:51 PM	Sam
Success	19/06/2008	11:42:38 AM	TCG
Error	19/06/2008	11:35:42 AM	Sam
Error	17/06/2008	3:42:26 PM	Sam
Success	5/05/2008	3:39:15 PM	TCG
Success	5/05/2008	3:35:26 PM	TCG
Success	5/05/2008	3:33:34 PM	TCG
Success	5/05/2008	3:30:09 PM	TCG
Success	11/04/2008	12:23:21 PM	Sam
Success	11/04/2008	12:23:15 PM	Sam
Success	11/04/2008	12:23:12 PM	Sam
Success	11/04/2008	12:23:15 PM	Sam
Success	11/04/2008	12:23:08 PM	Sam

Process Information

Process name	Document type
User Interface	txt
formtrap:envelope	ps
directory:PS2PDF	pdf

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