



Job Archive

[Archive Guideline](#)
[Delivered](#)
[Errors](#)
[Data](#)
[Replication](#)
[Formatting](#)
[Working](#)
[Managing Records](#)
[Search and Filter](#)
[Error Messages](#)

Using the Archive

PDF version

FTSpooler keeps all the job processing and delivery information in one job archive, and provides different views, i.e. **All, Delivered, Errors, Data, Replication, Formatting, and Working**.

Archive shows three panels: **searching and filtering, main panel and detail panels**.

[More information on Archive Database](#)

View Data Records

Select the **Data** button under **Archive** from the top navigation bar. In the **searching and filtering** panel, specify searching criteria to retrieve data records.

[More information on Search and Filter Archive Records](#)

In the **main panel**, FTSpooler shows the following for each job:

- **Date/ Time** - of submission
- **Queue** - the queue the data was processed in
- **Document type** - the document type of the selected data record
- **Name** - the associated file entry name
- **Value** - the value of the associated file entry

Name and **Value** repeat for different jobs, showing all of the Associated File names in that file (last to first down the page, including duplicates).

Between submission and delivery of the formatted document may be several steps such as input filtering, identification and routing and/or splitting, repagination and print formatting.

Each step is shown in the **detail panel** located at the bottom effectively showing the history of each job in most recent (top) to oldest (bottom) order.

- **Process Name** - shows the name of the process used to modify or format the document. Some processes show additional information after a colon sign ":". For instance, the print-formatting process "formtrap" is followed with the name of the form; delivery engine "smtp", is followed with the document filter name.
- **Document Type** - the file type that is produced by the process. "txt" is raw data, "pcl" or "pclxl" or "ps" are formatted and print ready documents.
- **Status** - job status
- **To** - form(s) used in the processing the document
- **Error Description** - errors in the formatting process

[More information on Exporting Files](#)

The screenshot shows the FormTrap Archive interface. At the top, there's a navigation bar with icons for Queues, Data folders, Archive, and Setup. Below this is a filter bar with tabs for All, Delivered, Errors, Data, Replication, Formatting, and Working. The 'Data' tab is selected, showing a table of records. On the left, there's a search panel with fields for Name, Value, Queue, and Date range. The main panel displays a list of records with columns: Date, Time, Queue, Document type, Name, and Value. The selected record is highlighted. Below the table, there's a detail panel showing the process name, document type, status, and description for the selected record.

Date	Time	Queue	Document type	Name	Value
30/07/2008	4:52:51 PM	Statement Email	ps	ftout	-
30/07/2008	4:52:36 PM	Statement Print	ps	ftout	-
30/07/2008	4:51:31 PM	Statement File	ps	ftout	-
30/07/2008	4:49:19 PM	Statement Print	ps	ftout	-
30/07/2008	4:48:55 PM	Statement File	ps	ftout	-
30/07/2008	4:41:50 PM	Statement Email	ps	ftout	-
22/07/2008	2:32:03 PM	TCG Monthly Sta...	ps	ftout	-
22/07/2008	2:32:03 PM	TCG Monthly Sta...	ps	smtp	to
22/07/2008	2:32:03 PM	TCG Monthly Sta...	ps	smtp	to

The detail panel shows the following information for the selected record:

Process name	Document type	Status	To	Description
formtrap:statement	ps	Success	\\PLATO\HP L...	

Main panel

Top