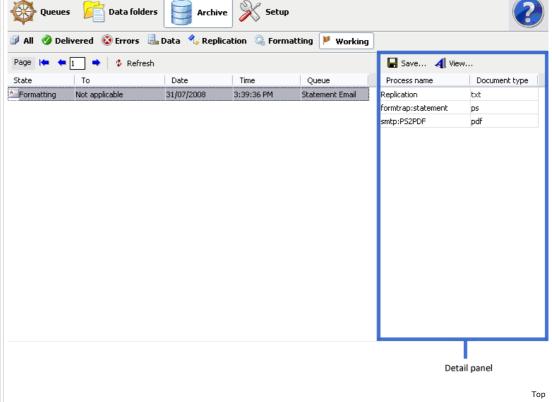


Start | Queues | Data Folders | Archive | Setup

Submit | Associated Files | Other Add-ons | Version Upgrade Using the Archive 📜 PDF version Job Archive Archive Guideline FTSpooler keeps all the job processing and delivery information in one job archive, and provides different views, i.e. All, Delivered, Delivered Errors, Data, Replication, Formatting, and Working. Errors Archive shows three panels: main panel and detail panels. Data Replication More information on Archive Database Formatting View Working Records Managing Records Select the Working button under Archive from the top navigation bar. This view does not have the searching and filtering panel. Search and Filter This view is used for problem diagnosis, specifically "stuck" jobs as most jobs are transient and disappear very quickly. Error Messages In the main panel, FTSpooler shows the following for each job: • Status - job status • Date/ Time - of submission Queue - the queue the data was processed in • To - form(s) used in the processing the document Between submission and delivery of the formatted document may be several steps such as input filtering, identification and routing an/or splitting, repagination and print formatting. Each step is shown in the detail panel located at the right side effectively showing the history of each job in most recent (top) to oldest (bottom) order. You can select multiple records and save their documents. You can view a document in the appropriate viewer. • Process Name - shows the name of the process used to modify or format the document. Some processes show additional information after a colon sign ":". For instance, the print-formatting process "formtrap" is followed with the name of the form; delivery engine "smtp", is followed with the document filter name. • Document Type - the file type that is produced by the process. "txt" is raw data, "pcl" or "pclxl" or "ps" are formatted and print ready documents. More information on Exporting Files Data folders 🤣 Delivered 🔞 Errors 💄 Data 🔧 Replication 😘 Formatting 🚩 Working



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