



SBE Manual V7.5

[Start](#) | [Queues](#) | [Data Folders](#) | [Archive](#) | [Setup](#) | [Submit](#)
[Associated Files](#) | [Other Add-ons](#) | [Related Batch Processes](#) | [Special Forms](#)

[FTDesign Manual V7.2](#)
[I'm Stuck!](#)

Associated Files

- ▶ [What are Associated Files](#)
- ▣ [Using Associated Files](#)
 - ▶ [Step 1](#)
 - ▶ [Step 2](#)
 - ▶ [Step 3](#)
 - ▶ [In Queues Properties](#)
- ▶ [Reserved Names](#)

Using Associated Files 3 Steps

To make the effective use of the Associated File facility, these steps are required in the development process:

- **Step 1** - Create new text objects in FTDesign to carry the Associated File fields
- **Step 2 (optional)** - Define appropriate identification and split rules in FTSplitDef
- **Step 3 (optional)** - Configure your FTSpooler queues with the correct Associated File handling options

Special Associated File names defined on forms are available to deliver documents by Email, Fax and to File.

[More information on Associated File Reserved Names](#)

Other Associated File entries may be used by your own procedures or simply to locate documents from the FTSpooler Archive view.

[Top](#)

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